

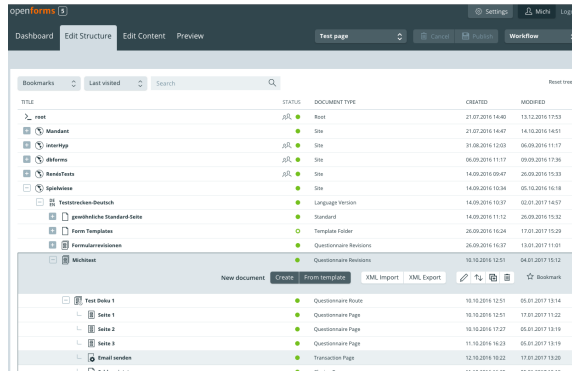
Introduction

The edit structure shows the site's structure and hierarchical nesting.

It serves the establishment of a document-based structure tree (see [Document Based](#)). If, e.g., new language versions, forms or pages need to be added, moved or deleted, these operations occur within the edit mode.

Details regarding the documents as well as content occur using the [Edit mode \(edit content\)](#) (also see [edit content](#)).

Feld	Anmerkung
Top Navigation	In the top navigation on the user may switch between three different modes.



<ul style="list-style-type: none"> • Bookmarks • Last Viewed • Search 	<p>Bookmark: Grants the user the opportunity of marking documents, which allows him to access them directly via the dropdown.</p> <p>Last Viewed : The possibility to directly access a document that was recently viewed.</p> <p>Search: Searches the structure tree for a specific document name.</p>
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Moving Content




When a selected document is to be moved, one must first click the arrow symbol. Hereafter the blue lines will show, where the document can be inserted (as the document type must match the structural level). By clicking one of the lines, the document is moved to the according location. The moving of the document can be cancelled by clicking the blue X that is shown below.

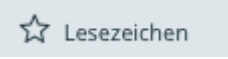

TITLE	STATUS	DOCUMENT TYPE	CREATED	MODIFIED
root		Root	21.07.2016 14:40	13.12.2016 17:53
Mandant		Site	21.07.2016 14:47	14.10.2016 14:51
InterApp		Site	31.08.2016 12:23	06.09.2016 11:17
diForum		Site	06.09.2016 11:17	09.09.2016 11:36
RechtsTexte		Site	14.09.2016 09:47	20.09.2016 15:33
Signaturan		Site	14.09.2016 10:34	05.10.2016 16:18
Handreichung-Deutsch		Language Version	14.09.2016 10:37	02.07.2017 14:57
gesetzliche Standard-Sätze		Standard	14.09.2016 11:12	26.09.2016 10:32
Form-Templates		Template Folder	26.09.2016 10:24	17.01.2017 19:29
Permalenken		Questionnaire Versions	26.09.2016 16:37	13.01.2017 11:01
Multitest		Questionnaire Versions	10.10.2016 12:51	04.01.2017 15:12
Test-Doku 1		Questionnaire Suite	10.10.2016 12:51	05.01.2017 13:14

New document		Create	From template	XML Import	XML Export	Bookmark
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Tree Structure	Allows the user to view the network of documents by unfolding and folding away different sections. A document can be selected by clicking on it.
New Document <ul style="list-style-type: none">• Create• From Template	<ul style="list-style-type: none">• Create Opens the wizard in order to add a document in the selected section.

	<ul style="list-style-type: none">• F r o m T e m p l a t e O pe ns th e wi za rd in or de r to sel ec t a te m pl at e an d ins ert s a te m pl at e fro m th e te m pl at e fol de r.
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<ul style="list-style-type: none">• XML Import /Export • Arrows  • Duplicate • Bin 	<p>XML Import /Export Allows the user to import /export the selected content from the database. NOTE: Importing is not possible on all levels</p> <p>Arrows The arrows allow you to move the document within the tree</p> <p>Duplicate By clicking on the icon the selected element will be duplicated.</p> <p>Bin By clicking on the icon the selected element will be deleted.</p>
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<p>Bookmark</p> 	<p>Adds the selected document to the bookmarks.</p>
<p>Status</p> 	<p>The status shows the state that the document is currently in (in progress, published, etc.)</p> <p>Status:</p>  <p>= in progress</p>  <p>= completed</p>  <p>= in production (published)</p>  <p>= in production (inherited)</p>  <p>= signals that this document is limited to one or several user groups.</p>

Document Type	This column specifies the type of document. (See Dokumenttypen)
Created and Changed	Specifies the date and time when the document was created or the document was last changed